

GOVT. OF ASSAM  
SKILL, EMPLOYMENT & ENTREPRENEURSHIP DEPARTMENT  
DIRECTORATE OF EMPLOYMENT AND CRAFTSMEN TRAINING  
ASSAM:.....REHABARI:.....GUWAHATI-8

20

File No: DET(NZRT)-83/2018/

Dated Guwahati, the

Sept' 2022

**SHORT NOTICE INVITING QUOTATION**

Sealed quotation in plain paper affixing non refundable court fee stamp of Rs.8.25 (Rupees eight and paisa twenty five only) are hereby invited from the dealer / supplier for supply of materials/items mentioned below in the prescribed format for training in the Directorate of Employment & Craftsmen Training, Assam, Rehabari, Guwahati-8. The quotation will be received in the office of the Director, Employment & Craftsmen Training, Assam up to 2.00 PM (IST) on 12.10.2022 and the same will be opened on at 3.00 PM (IST) on 12.10.2022. Payment will be made subject to Govt. sanction and availability of fund.

**Work Name:** Supply stationery items/ refreshments and remuneration for the Departmental Training for the Senior Assistant of District Offices under this Directorate to be held on October'2022.

| SL NO | ITEM   | QTY | Rate in Rs. |
|-------|--|-----|-------------|
| 1     | Jute Bag   | 45  |             |
| 2     | Notebook   | 45  |             |
| 3     | Gel Pen  | 45  |             |
| 4     | Paper(ream)  | 10  |             |
| 5     | Folder A4 size   | 50  |             |
| 6     | Binding Register   | 5   |             |
| 7     | Certificate Designing/Printing   | 45  |             |
| 8     | Marker pen   | 10  |             |
| 9     | Duster   | 5   |             |
| 10    | Drinking water bottle 6 days daily   | 12  |             |
| 11    | Morning tea 6 days daily(tea/biscuits)   | 60  |             |
| 12    | Lunch 5 days daily   | 60  |             |
| 13    | Evening Tea 5 days daily   | 60  |             |
| 14    | Tent including Fan and catering for 6 days daily   | --  |             |
| 15    | Sound system with a microphone   | 1   |             |
| 16    | Remuneration(@1500/-) and conveyance charge for resource person of 20 nos. of session<br>Total @Rs. 2000/- | 20  |             |
| 17    | Remuneration for question paper setting and evaluation of answer scripts                                   | --  |             |
| 18    | Miscellaneous Expenditure  | --  |             |
|       |  |     |             |

**Rate of each item should be including GST, if required.**

In the event of any untoward incidents if the office remains close, the tenders will be received on the next working day and will be opened on the same day at 2.00 PM (IST). The detailed particular including the Item specification, participating criteria and all the other detail terms & Conditions may be obtained from the office of the undersigned during the office hour. **UP TO 11/10/2022**

  
Director

Employment & Craftsmen Training, Assam  
Rehabari, Guwahati -08

File DET(NZRT)-83/2018/

Dated Guwahati, the

Sept' 2022

Copy to:-

1. PA to Director for necessary publication of tender notice in DECT Web Portal.
2. Notice Board of this Directorate/DEE, Guwahati/ E.E. for Unskilled candidates, Guwahati/ DDE, L.A.Z. and ITI Guwahati for information and hanging in notice board.

  
Director of Employment & Craftsmen Training,  
Assam Rehabari Guwahati-8