

**Applications for formation of Industry Cluster (IC) under Industry
Apprenticeship Initiative (IAI).**

Industry Apprenticeship Initiative (IAI) is a first time initiative of Govt. of India and States have been asked to form Industry clusters. Such Clusters who are eager and well equipped to implement the IAI and are driven by need based training may participate in this selection process. Industries/Establishments who have already been registered under National Apprenticeship Promotion Scheme (NAPS) under Apprenticeship Act, 1961 may participate in this project for formation of an IC. and thereby promote apprenticeship training for benefits of the youths of this region. For further details interested applicants may log on to website strive.pmc@gmail.com and for filling up of prescribed formats applicants may log on website dect.assam.gov.in .



**State Apprenticeship Adviser cum Director
Employment & Craftsmen Training, Assam
Rehabari, Guwahati-06**

Annexure 14: Application form for Selection of Industry Clusters

Name of Applying Industry Cluster:

State:

Date of Application:

1. Basic information

(a) Name of Industry Cluster (IC)		
(b) State		
(c) Address (both postal address and website)		
(d) Contact person name and designation (email, phone number, landline, fax)		
(e) Legal status/reg. number		
(f) Year of establishment of the IC		
(g) Number of staff employed by the IC	Full-time	Part-time
(h) List main services provided by the IC to its members ²²		
(i) Other activities conducted by IC in the cluster ²³		

²² Services may include advocacy, assisting its members to access market, supporting innovation, building capacity for competitiveness among cluster firms, training of employees, skill development etc.

²³ For e.g., organizing fairs, imparting skill training, engaging of apprentices, conduct of training for member industries, etc.). This is an indicative list and the IC can mention any other activity which is deemed relevant (conducted in 2017-18)

2. Characteristics of the IC members

(a) How many companies/enterprises are members of the IC?	Number of member companies/enterprises:					
	Manufacturing:		Services:			
(b) Member companies/enterprises by industrial branch (trade) and size	Industrial branch (trade) <i>(e.g. CNC, metal fabrication, etc.)</i>	²⁴ No of companies/enterprises as on	Of which			
			micro	small	medium	large
(c) No of member companies/enterprises for the last three years	Year 2016	Year 2017	Year 2018	Total		
(d) Total count of resources – training managers, supervisors in the members	Number of employees:					

²⁴ The Government of India has enacted the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006 in terms of which the definition of micro, small and medium enterprises is as under: Enterprises engaged in the manufacture or production, processing or preservation of goods as specified below:

- A micro enterprise is an enterprise where investment in plant and machinery does not exceed Rs. 25 lakh;
- A small enterprise is an enterprise where the investment in plant and machinery is more than Rs. 25 lakh but does not exceed Rs. 5 crore;
- A medium enterprise is an enterprise where the investment in plant and machinery is more than Rs. 5 crore but does not exceed Rs. 10 crore.
- Apart from the above description by MSME Ministry any other enterprise where the investment in plant and machinery exceeds Rs. 10 crore would be considered large enterprises

For Service sector:

Enterprises engaged in providing or rendering of services and whose investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006 are specified below.

- A micro enterprise is an enterprise where the investment in equipment does not exceed Rs. 10 lakh;
- A small enterprise is an enterprise where the investment in equipment is more than Rs. 10 lakh but does not exceed Rs. 2 crore;
- A medium enterprise is an enterprise where the investment in equipment is more than Rs. 2 crore but does not exceed Rs. 5 crore.
- Apart from the above description by MSME Ministry any other enterprise where the investment in equipment exceeds Rs. 5 crore would be considered large enterprises

enterprises who will be involved in Project implementation	
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3. Previous Training Activities in the IC

(a) Does the IC already have a training unit/skill development cell to identify the training needs of its member enterprises?	Yes	No	
(b) If yes:	Year of establishment of training unit?		
	How many staff employed at training unit?	Part-time	Full-time
(c) How many people received training organized by the IC in the previous calendar year (2017-18)? How many of the people trained are women?			
(d) Does the IC have its own training centre? If yes:	Number of workshops available in the training centre:	Status of equipment availability in workshops	
		Workshop with no equipment – _____ Workshop with basic/intermediate level equipment – _____ Workshop with advanced level equipment – _____	
	Courses/ trade-training offered (list any courses specifically designed for women)		
(e) How many member companies/enterprises of IC have been involved in			

apprenticeship training in the previous calendar year (2018)?	
(f) Total apprentices trained and share of women	People trained by members of IC in various apprenticeship programs _____ Share of women in the above _____

4. Implementation of Industry Apprenticeship Initiative (IAI)

(a) Has IC identified any training programs where its members will engage apprentices? Provide details of such identified apprenticeship programs with rational clarifying its need in the cluster and the impact it can make in the cluster.

(b) How does IC plan to secure commitment from its members for the implementation of IAI?

(c) What are the Employment prospects of apprentices who will be trained by participating members of IC?

5. Members support from Cluster

Total Member Industries in Cluster _____

Number of Member Industries who will participate in IAI implementation _____

S. No	Member Name	Declaration whether participating member are currently engaging or had engaged apprentice in past (if yes, how many apprentices with details on trade)	How members plans to participate in IAI <i>(e.g. Engage apprentice, hire apprentice post training, provide workstation for training, provide equipment's/tools, provide office space for project etc.)</i>

Supporting Documents to be enclosed

1. Copy of legal documents such as registration certification establishing the legal status of the cluster organization as defined in Section 1 – Basic Information
2. Support letters from members highlighting intent of participation in IAI along with List of member enterprises who will participate in the IAI
3. Any other document to support the responses required in section 1, 2, 3 and 4 of the Application form.