

Response to Pre-Bid Queries
Pre-Bid Conference held on 7th Sep 2021 at 1-00 PM

Engagement of an Agency for conducting Tracer Study of graduates from ITIs in Assam

S.No	RFP Document reference section and Page no.	Content of RFP requiring clarification (s)	Points of Clarification(s)	DECT's Response
1	Important Dates, Page 4	Last date and time for RFP Submission 15 th September 2021, 5 PM	Change Request Request to kindly modify the Proposal Receipt Deadline to: "7th October 2021 5 PM" Owing to the pandemic situation restricting facilities and considering the date of corrigendum release, request to kindly provide an extension of 3 weeks in order for us to submit a comprehensive bid	Bid submission date extended to 30 th September 2021, 5:00 pm.
2	Eligibility Proposal Clause, Parameter viii, Page 9	The Agency should apply as a Single Bidder only. No Consortium / JV / Subcontracting will be allowed.	Change Request Request to kindly allow the usage of subcontractors in order to deliver the engagement in the best possible manner. The engagement would involve extensive on-ground surveys and physical visits across the state of Assam to conduct primaries. In order to provide the best possible service for this engagement, we	No Change.

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			intend to collaborate with research and survey firms who would be highly proficient in on-ground research and studies and primary research. We would be the guiding force and provide our extensive leadership and guidance to the research firm to effectively conduct the requisite surveys. Allowing the usage of a subcontractor allows us to provide the best services in the engagement in terms of extensive on-ground surveys as well as conducting a comprehensive tracer study.	
3	Evaluation and Scoring Criteria, points ii and iii, Page 31 and 32	Experience of consultancy services on ITI sector Experience of implementing similar studies in TVET/ Skill Sector:	<u>Clarification Request</u> Request to kindly clarify if ongoing engagements would be considered for scoring	May be submitted. Decision shall be taken by Authority.
4	Team Composition of the firm / Organization required, Page 54-55	Minimum Qualification of Senior Analyst and Analyst Master's degree or equivalent in economics, statistics or equivalent.	<u>Change Request</u> Request to kindly consider master's degree in management as acceptable educational qualification as well. Post graduate degree in management includes detailed curriculum in economics, statistical tools and analysis as well as conducting research studies	Change request has been considered as the request is covered when we mentioned the term "equivalent".

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			which would be essential for conducting the engagement. Therefore, request to consider higher education management as a viable alternative as well	
5	Team Composition of The firm/Organization required, Engagement Time Period	Engagement Time Period Team Leader: 1 man-month Senior Analyst: 1 man-month Analyst: 1 man-month Toral: 3 man-months	Clarification Request The duration of the engagement has been mentioned to be 12 weeks/ 3 months (T1 to T6) as per output and deliverables mentioned in page 53-54 of the RFP. However, the in the Team composition chart the resources are mapped to 1 man-month each leading to a total of 3 man-months. Request to kindly the number of man-months envisaged for the engagement since the duration of the engagement is of 12 weeks / 3 months with 3 key resources and at least 3 non-key resources.	The project duration is of 12 weeks / 3 months. The man months specified are minimum. Based on the Scope of work, if the Bidder arrives at the conclusion that higher man months would be required for all or certain resources, then bidder is free to propose so in their work plan & approach & methodology for the project.
6	Schedule for Invitation of EOI cum RFP on Page 4	Clause H: Last date and time for submission of RFP: 15/09/2021 latest by 5:00 pm	<u>Request for extension</u> It is requested that at least 14 days is provided for submission of response to EOI cum RFP post issuance of Pre-Bid Responses by the Authority. This is a standard practice and will allow the interested bidders to prepare the	Refer to S. No. 1 above

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			proposals effectively with optimum mix of resources. <u>Therefore, the last date of Last date and time for submission of RFP may be extended till: 22/09/2021 latest by 5:00 pm OR 14 days from the date of issuance of pre bid responses</u>	
7	Page 4	General for Submission of bids	<u>Request for consideration of email / electronic bid submission</u> Owing to the pandemic situation it is requested that <u>email / electronic</u> submission of proposals is adopted / accepted such that Eligibility, Technical and Financial Proposals can be submitted as password protected PDF files. Given the current situation of restricted movements, similar practice is followed by other Government Authorities as well. Demand Drafts and Power of Attorney can be submitted in Hard Copy format. <u>Request for consideration of the above.</u>	No change.
8	I, J & K on Page 4	Time, Place and date for opening of the Eligibility,	<u>Request for consideration of online meetings</u>	Accepted (in case of severe pandemic situation. In case of normal/ current state, conditions as per RFP will be followed.

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		Technical & Financial Proposals	It is requested that an option is provided for online opening of Eligibility, Technical & Financial Proposals. This option can be given in addition to the current option of physical opening of proposals.	The decision will be communicated as and when the need arises)
9	Clause ii on Page 32	Work plan- Qualitative assessment based on proposed timelines / work plan, dependencies and milestones and To be elaborated by the Agency in Form Tech 4 and 8	<u>Request for clarification:</u> It is requested that complete statement is provided (if any) as this seems incomplete. TECH 8 seems to be wrongly mentioned in place of TECH 5. Kindly rectify the same for clarity of bidders.	Clause revised as follows: Work plan- Qualitative assessment based on proposed timelines / work plan, dependencies, and milestones To be elaborated by the Agency in Form Tech 4 and 5
10	Scope of work/Essential duties on Page 51	Bullet Point No. 4 - Obtain the views and opinions of employers on the impact, quality and relevance of ITI training programs.	<u>Request for Clarification:</u> - It is understood that a suitable sample shall be drawn from employers within Assam only for the Study. Kindly confirm - Only Industries hiring ITI Apprentices to be considered Kindly confirm - During the pilot phase, Industry views will have to be considered Kindly confirm	Consider the following responses: - It is understood that a suitable sample shall be drawn from employers within Assam only for the Study. Yes - Only Industries hiring ITI graduates of Assam to be considered Yes, also candidates working as employees / on contracts etc. - During the pilot phase, Industry views will have to be considered Yes

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11	--	General	<u>Request for Consideration:</u> In case of need / contingency (considering the severity of pandemic), Online / Telephonic Interviews to be considered for interviewing candidates / industries. Request Authority to kindly accept the same.	Decision to be taken when the need arises.
12	8. Force Majeure on page 13	Force Majeure	Suggestive Clause for Force Majeure which needs to be incorporated at the time of agreement: Given the current pandemic situation, it is recommended to add below clause under Force Majeure to facilitate remote working: (i) To the extent that the provision of the Services is impacted by a pandemic (including COVID-19) and any reasonable concerns or measures taken to protect the health and safety interests of either Party's personnel, the Parties will work together to amend the Agreement to provide for the Services to be delivered in an appropriate manner, including any resulting modifications with respect to the timelines, location, or manner of the delivery of Services.	To be discussed and suitably incorporated in the contracting stage

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			(ii) Where EY Personnel are required to be present at Client's premises, EY will use reasonable efforts to provide the Services on-site at [Client] offices, provided that, in light of a pandemic the parties agree to cooperate to allow for remote working and/or an extended timeframe to the extent (i) any government or similar entity implements restrictions that may interfere with provision of onsite Services; (ii) either party implements voluntary limitations on travel or meetings that could interfere with provision of onsite Services, or (iii) an EY resource determines that he or she is unable or unwilling to travel in light of a pandemic-related risk.	